



<http://www.hongchi.org.hk>

Hong Chi Association was founded in 1965 and one of the largest non-profit organisations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at [www.hongchi.org.hk](http://www.hongchi.org.hk)

## **Manager (Staff Training & New Initiatives)** (Ref.: MG(SMO)/10/09/24/JD)

### **Responsibilities:**

- Assist in formulation & execution of in-service staff training & development plan
- Explore & network new training approach / speakers for people with intellectual disabilities
- Implement new initiatives in services development

### **Requirements:**

- Degree holder of Social Work with at least 3 years' relevant experience OR Diploma of Social Work with at least 5 years' relevant experience in social work
- Registered Social Worker
- HKCEE English (Syl. B) and Chinese grade E or above / HKDSE Eng & Chi Level 2 or above, or equivalent
- Experience in rehabilitation services / working with people with intellectually disability is preferred
- Strong leadership, mature and with good interpersonal skills
- Good command of written and spoken English and Cantonese
- Proficiency in computer application and Chinese word processing
- Work location: Tai Po

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to : **Ms. Karen Lam, Services Management Office, Hong Chi Association, Pinehill Village, Chung Nga Road, Nam Hang, Tai Po** or by email to [adult\\_ss8@hongchi.org.hk](mailto:adult_ss8@hongchi.org.hk)

**\*\*Prospective employees are requested to undergo Sexual Conviction Record Check on voluntary basis\*\***

*(All data collected will be used for recruitment purposes only.)*